



King's Meadow
Academy

King's Meadow Academy

King's Meadow Academy
Wakefield Road
Fitzwilliam
Pontefract
WF9 5BP

Headteacher: Mr Robert Cochrane
Chair of Governors: Clare Lancaster
Telephone: 01977 617470

Email: wfreer@watertonacademytrust.org

To reduce the number of adults on site at any one time, we ask that where possible only one adult from each family to bring and collect children. Please keep socially distanced from other families as per current guidance.

Staff will be present on the first day back will be in the playground to indicate where your child needs to be to line up to go into school.

Lunchtimes

As children are currently not permitted to mix in the hall space, we are unable to serve a hot meal at lunchtime at least in the first instance. This position will continue to be reviewed in line with government guidance.

Children in Reception to Year 2 can therefore either bring a packed lunch to school from home or will be able to order a packed lunch from school (free of charge). Lunch boxes **MUST** be plastic or disposable and **not fabric**. Lunchboxes **MUST** be washed thoroughly on a daily bases. Children do **NOT** need to bring any drinks into school for lunchtime, as water will be provided at this point of the day. If you wish your child to access water during the day, they will need to bring a named bottle of water with them, which will be sent home each day for you to clean and refill. We would also like to remind you that sweets and chocolate bars are not permitted as part of packed lunches brought into school from home. As soon as we are able to resume a full dinner service we will inform you of the menu choices available to your child(ren).

Other ways we are asking you to support with the reopening of school for all pupils

In order for us to ensure the health and safety of our children, their families and our staff (which continues to remain at the forefront of our planning), please find below ways in which we ask that you support the safe reopening of school for all pupils:

- In line with current government guidance wearing a face covering or face mask in schools or other education settings is not recommended. We will therefore not require all of our staff or our pupils to wear face coverings.
- Where possible, the Government are encouraging **ONE** parent/carer to attend school with their child(ren), with alternate arrangements to be made for siblings who do not attend our setting wherever possible (if appropriate care arrangements are in place).
- Parents/Carers **MUST** adhere to social distancing at arrival and departure times and leave site immediately following arrival at and departure of their child from site. Please refrain from congregating on site or outside the school gates.
- Children **MUST** remain with their parent / carer while they are waiting to enter school (Please do not allow your child to run around the school grounds, as this could result in unintentional mixing with children from other class 'bubbles').

Designated Safeguarding Lead: Miss S Coggill – Deputy DSL's: Mr R Cochrane & Mrs K Womersley

If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 01924 303456**.

Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.



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- Please bring children to school/ collect children from school at the set times. If this is not possible, please contact the school office to arrange access via the main entrance.
- Parents/Carers are **NOT** to enter the school building without prior appointment (those with prior appointment must adhere to social distancing).
- Pupil belongings in school will be limited to **essential items** only e.g. lunchbox, coat, hat, book bag (with book bag contents limited to school reading book and reading diary). Other items from home are **NOT** permitted to be brought into school.
- Reception and KS1 PE kits should be brought to school at the start of the half term, and consist of clothing suitable for outdoor PE, they will be sent home at the end of each half term to be washed and brought back to school the following term. Please make sure all items of clothing are named.
- KS2 PE kits should be brought to school on a Monday and will be sent home on Friday to be washed and brought back into school on the following Monday.
- Parents/Carers **MUST** advise school of any underlying health conditions or allergies relating to their child(ren).
- If your child or a member of your household is displaying symptoms of Covid-19, you must **NOT** send your child to school, but **MUST** inform school by telephone **IMMEDIATELY**.

Attendance

The government has issued clear guidance around the importance of all children returning to school in September 2020. Children are at risk of negative impact academically/ socially/emotionally should they not attend. Attendance at King's Meadow Academy for those of compulsory school age is therefore mandatory from September 2020. At King's Meadow Academy we will be following our usual attendance procedures relating to absence and the government have advised that we follow the Local Authority guidance for Fixed Penalty Notices.

Illness in School

It remains important to be vigilant around signs and symptoms of COVID-19. If your child(ren) displays any symptoms of COVID-19 you must not send them to school and seek medical advice. Please notify school and we will be able to advise and support with required testing procedures. If your child(ren) are taken ill at school with COVID-19 symptoms, we will follow school procedures and isolate them (with supervision) until they are able to be collected. Following any required COVID-19 test, should your child(ren) receive a negative test result, they will be permitted to return to school. We may require evidence of any negative test results prior to welcoming your child back to school. Should your child(ren) receive a positive test result, we are required to notify all parents/carers within the affected bubble and provide guidance as per public health at the time of the positive test.

Should your child(ren) not be able to attend school for any reason, we ask that you inform the school office by telephone prior to 9.00 a.m. on the first and each subsequent morning of illness. Any non-attendance which has not been pre-advised will be followed up as part of our safeguarding first response duty of care.

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We are confident at King's Meadow Academy, that by working together we can ensure the highest standards of safety remain in place for all.

For your information, the below procedures will also be in place:

- Bubble group gatherings only will be permitted e.g. bubble group assembly. There will be no whole school assemblies or larger group gatherings permitted than those of the identified bubbles.
- With the exception of the Reception bubble and Key Stage 1 bubble (who will eat together in the dining hall observing distance between class groups), Key Stage 2 will eat lunch in their designated classroom for the time being.
- The hall space will be cleaned between sessions should different bubbles use the space for PE.
- All staff will be required to use PPE when supporting children with direct care needs (e.g. intimate care).
- Movement of pupils around school will be minimised and managed carefully to avoid contact between bubbles (e.g. access to toilets).
- First aid equipment will be available in each classroom to avoid children excessively accessing the corridors / school office.
- There will be frequent cleaning and disinfecting of objects and surfaces that are touched regularly, particularly in areas of high use such as door handles, light switches, using appropriate products and methods.
- Classroom based resources can be shared and used within the bubble with regular cleaning.
- Pupils and staff will have their own frequently used equipment (e.g. pens/pencils) that are not shared.
- Handwashing will continue to be part of the daily routines, washing hands at regular points during the day for both staff and children. Children will be taught how to hand wash effectively as part of our curriculum.
- Hand sanitiser will be available at points/ stations throughout school and pupils will be made aware of these locations.
- Break times and lunch times will be structured and staggered to enable social distancing to occur and these will be closely supervised.
- Breakfast club will re-open on Wednesday 16th September. Priority will be given to Key worker children.
- After school clubs will not happen in the first half term.
- Pupils will be encouraged to access the toilet during class/throughout the day to help avoid congestion and queues in these areas.
- No member of the public / contractor / visitor will be permitted on site without prior appointment.

We look forward to a happy, calm and safe start to the school year. My thanks in advance for your efforts in supporting school to facilitate this.

Forgive the length of this letter but you will appreciate there is a lot of information. Staff will be on hand to support at the start of the new term.

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Please do not hesitate to get in touch if you have any further queries or questions. Please use watertonacademytrust.org to make contact in the first instance.

Yours Sincerely,

Mr Robert Cochrane

Head Teacher

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